



HOMEOWNER AND CONTRACTOR INFORMATION

1. A permit is required mainly to ensure that work meets minimum safety codes and standards and determine if the project is in a flood zone. Please be aware that if you do work without a permit, it may affect your ability to sell your property at a future date. Lenders scrutinize changes made to a building and often request proof of inspections. To see a chart to help determine if you need a permit please [“click here”](#) and go to the chart [“Do I need a permit”](#).
2. Permits can be issued only to licensed contractors, or to the homeowner.
3. The State of New Mexico has restrictions/limitations for who can do Electrical, Plumbing and Mechanical permits. Please be aware that in most cases that the work has to be permitted and done by a New Mexico licensed contractor.
4. Please be aware that any contractor must have a current contractor’s license issued by State of New Mexico. To verify active licenses please [“click here”](#)
5. Any contractor working as a subcontractor is to have a current contractor’s license issued by State of New Mexico. To verify active licenses please [“click here”](#)
6. If the homeowner applies for a permit, he/she must meet the State of New Mexico requirements for “Homeowners Responsibilities for any Type of Alteration or Construction made to a Residential Building”.
7. As the homeowner you will be required to complete the [“Homeowners responsibility”](#) form and have it notarized. Please read it carefully and understand that you, as the homeowner, becomes the “Contractor of Record” and you are responsible for quality, compliance, safety, etc. on the project.
8. Property map information, such as property zoning and flood zones, can be seen at [“click here”](#)
9. Please use our web site at [“click here”](#), for more information
10. To report or file a complaint about unlicensed contractors in the State of New Mexico, please [“click here”](#).
11. To report or file a complaint about licensed contractors in the State of New Mexico, please [“click here”](#).
12. To file a complaint about unpermitted work being done in the Village of Ruidoso, please call (575)258-7365 and ask for Code Enforcement.
13. To file a complaint about unpermitted work being done in the County of Lincoln, please contact (575)258-5934 extension 1.